Autumn Semester Registration 2017-18 (On Roll)
Date: 21st July 2017 (Friday), Time: 09:30 A.M. onwards

<u>Step for Registration</u>

<u>B.Tech. (3rd, 5th & 7th Semester)</u> :

Venue: E-Class Room (1st Floor), 1st Year Lab. Complex, Argul, IIT Bhubaneswar

1) Students who have cleared all the dues and paid the requisite Autumn Semester (2017-18) fees are required to do their subject registration in ERP.
2) ERP access for subject registration will be available on **21.07.2017** from **9.30 A.M. to 12.00 Midnight.**
3) B.Tech. (3rd, 5th, 7th Semester) students may use E-Class Room (1st Floor), 1st Year Lab. Complex, Argul on **21.07.2017** between **9.30 A.M. to 5.30 P.M.** for subject registration purpose.
4) After registration of subjects in ERP, they have to take the printout (hard copy) of the Registration Card and sign it and submit the same to their respective Faculty Advisers on the day itself.
5) Faculty Adviser will verify the subject Registration details as per the curriculum requirement of the student and also ensure that student has paid the requisite registration fees.
6) After verification, Faculty Adviser will make the final submission of the subject registration of the student in the ERP (online submission) and sign the Registration Card.
7) After signature of Head of School, this will be sent to Academic Section.
8) Students who are availing bank loans and making payment through Demand Draft are required to submit a money receipt along with the Registration Card to their respective Faculty Adviser.

<u>M.Tech. (3rd Semester) & M.Sc. (3rd Semester)</u> :

Venue: PDS Lab. (1st Floor), 1st Year Lab. Complex, Argul, IIT Bhubaneswar

1) Students who have cleared all the dues and paid the requisite Autumn Semester (2017-18) fees are required to do their subject registration in ERP.
2) ERP access for subject registration will be available on **21.07.2017** from **9.30 A.M. to 12.00 Midnight.**
3) M.Tech. (3rd Semester) and M.Sc. (3rd Semester) students may use PDS Lab. (1st Floor), 1st Year Lab. Complex, Argul on **21.07.2017** between **9.30 A.M. to 5.30 P.M.** for subject registration purpose.
4) After registration of subjects in ERP, they have to take the printout (hard copy) of the Registration Card and sign it and submit the same to their respective Faculty Advisers on the day itself.
5) Faculty Adviser will verify the subject Registration Card as per the curriculum requirement of the student and also ensure that student has paid the requisite registration fees.
6) After verification, Faculty Adviser will make the final submission of the subject registration of the student in ERP (online submission) and sign the Registration Card.
7) After signature of Head of School, this will be sent to Academic Section.
8) Students who are availing bank loans and making payment through Demand Draft are required to submit a money receipt along with the Registration Card to their respective Faculty Adviser.

Click here for online payment

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(b) **Hostel Mess Advance :** http://www.iitbbs.ac.in/hostel_payment.php

For any query related to Payment issues please contact :	For query related to ERP please contact:
Institute Fees: 1) Mr. Tapan Kumar Mohanty (Dy. Mgr, SBI) Ph: 9437095524 2) Chief Branch Manager (SBI) Ph: 9437559896 3) Accounts Section Ph: 0674-2576006 Email: *fa.section@iitbbs.ac.in* **Hostel Mess Advance:** 1) Ph: 033-40035104 2) Mr. Rajat Kumar Padhi Ph: 7064419244 3) Mahanadi Hall of Residence Ph: 7064419501	Mr. Chandra Vadde Ph: 7064419604 Email: *eims@iitbbs.ac.in*