



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

No.F-15-6(12)2023-Acad- Reg.

NOTICE No. 01 / Dt. 13.02.2023

Subject: Registration Fees of Spring Semester (2022-23) for the 2nd Semester Preparatory students.

Date of opening of Online Fee Payment link in ERP: 15th February, 2023

Date of closing of Online Fee Payment link in ERP: 28th February, 2023

Semester	Registration Fee
2 nd Semester (2022-23 admitted preparatory students)	Institute Fee: (To be paid through ERP) Rs. 15,000/-/- (for all students)
	Hostel Mess Advance: (To be paid through the link below) Rs . 18,000/- (for all students)

3. Mode of Fee Payment for all students (On Roll):

(a) **Institute Fee: Online payment in ERP** (link: - <https://erp.iitbbs.ac.in/index.php>) following the steps as under:

1. Login into ERP
2. Click on "Registration"
3. Click on "Pay Semester fee"
4. Verify the data and press on "Verified and Next"
5. Select payment bank (SBlePay / Bill Desk/ ICICI eazypay) and click on "Pay"
6. Select Mode of Payment and complete the process

(b) **Hostel Mess Advance: Online payment** (link:-https://www.iitbbs.ac.in/hostel_payment.php)

4. Mode of payment for Students availing Bank Loan:

(i) **Institute Fee:** Students are required to pay their fees through NEFT by following the step mentioned below:

7. Login into ERP
8. Click on "Registration"
9. Click on "Pay Semester fee"
10. Verify the data and press on "Verified and Next"
11. Select SBlepay and Click on "Pay"
12. Generate NEFT challan:

(a) Click on SBI Branch payment for payment through SBI

OR

(b) Click on NEFT for payment through Banks other than SBI

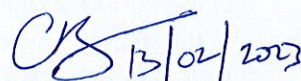
7. Submit the challan to your bank for NEFT/ online transfer No other mode of payment is acceptable.

(ii) **Hostel Mess Advance:** The concerned bank is required to transfer the amount only through NEFT (Online Transfer) to the following account number: Canara Bank A/c No. 80072200011951, IFSC Code: CNRB0017282, Canara Bank, Argul Branch, Account Holder Name: IIT Bhubaneswar Hostel Account.

N.B.: 1) The Bank has to mention the following in the transaction narration field only: "The name of the student, "Roll No." and "the Semester for which the loan has been sanctioned" without which, the payment will not be accepted. Students have to send the loan sanction letter issued by the bank authority to guruprasad@iitbbs.ac.in and a copy to office.academic@iitbbs.ac.in at the time of payment of semester fees.

2) Students seeking fee payment extension due to delay in bank loan have to submit application (hard copy) to the Academic Office and Accounts Office with loan sanction letter from the concerned bank **latest by 25th February, 2023.**

3) Fee payment, due clearance and subject registration of all students (including the students availing bank loan), should be completed **by 28th February, 2023** failing which, without justified reasons will be considered as 'Late Registration' and late fine shall be imposed for such cases.



Coordinator (Preparatory Course)

To

3. PIC, ERP IIT Bhubaneswar: with a request to start/activate the online payment mode in ERP as per the deadline.
4. Deputy Registrar (F & A)- for information and necessary action.

Copy to:

- 1) All Notice Boards of the Institute
- 2) All Deans and Heads of Schools
- 3) Warden, Hostel
- 4) Chairman, Central Library
- 5) PIC Web Services: with a request to upload in the Institute Website
- 6) Office of the Registrar: for information only