F.No.15-4(09)/2022-Acad/Suppl.

Date: 15th June 2022

NOTICE No. *115* Dt- *15 · 06 · 2022*

Sub: Registration for Supplementary Examination 2021-22 for all students having backlogs in Autumn/Spring Semester 2021-22.

Date of Opening of Online Application through ERP: 16th June, 2022.

Date of Closing of Online Application: 30th June, 2022.

Date of Supplementary Examination commencing from: 20th July – 23rd July, 2022

SUPPLEMENTARY EXAMINATION

1) Students who have failed in one or more subjects out of the subjects registered in the Autumn & Spring 2021-22, may appear in the **Supplementary Examination**. Students desirous of appearing at the **Supplementary Examination** may apply through online in ERP, paying an online fee of Rs. 50/-per subject through SBI E- Pay.

2) Those who were debarred/ deregistered from the Examination due to unsatisfactory attendance in any subject (s) are not eligible to appear at the supplementary examination for this subject (s).

3) The online application should be duly filled in ERP by the student with uploading of scanned signature at the appropriate place.

4) Application received after the last date will not be considered.

5) A student will be allowed to appear maximum 5 (five) subjects in which he/she got "F" Grade in Autumn/Spring Semester 2021-22. Improvement in any failed subject is not permitted under Supplementary Rule.

6) Application form received without prescribed fees will be rejected

7) The Time Table for Supplementary Examination will be available in the Institute website in due time.

8) Those who could not appear for the Spring End Semester Exam due to a compelling reason like serious illness of himself/herself or calamity in the family, he/she may apply for supplementary examination. They will have to upload supporting documents in the online application failing which their applications shall not be considered.

Asst. Registrar (Academic)

Copy to:

1. Notice Board
2. All students concerned through email
3. All Deans/ Head of the Schools
4. Warden, Hostel
5. Chairman, Central Library
6. PIC (ERP) / ERP Programmer- for necessary action in ERP
7. Joint Registrar (F&A) - for kind information
8. Supplementary File
9. Office Order File