Spring Semester Registration 2017- 18 (On Roll Students)

(B.Tech, Dual Degree, M.Tech. , M.Sc. , Ph.D. Programmes)

Step for Registration

B.Tech. & Dual Degree (2nd , 4th , 6th & 8th Semester) :

Date: 3rd January 2018 (Wednesday), Time: 09:30 A.M. onwards

Venue: E-Class Room (1st Floor), 1st Year Lab. Complex, Argul, IIT Bhubaneswar

1) Students who have cleared all the dues and paid the requisite Spring Semester (2017-18) fees are required to do their subject registration in ERP.
2) ERP access for subject registration will be available on **03.01.2018** from **9.30 A.M. to 12.00 Midnight.**
3) B.Tech. & Dual Degree (2nd , 4th , 6th & 8th Semester) students may use E-Class Room (1st Floor), 1st Year Lab. Complex, Argul on on **03.01.2018** from **9.30 A.M. to 5.30 P.M.** for subject registration purpose.
4) After registration of subjects in ERP, they have to take the printout (hard copy) of the Registration Card and sign it and submit the same to their respective Faculty Advisers on the day itself.
5) Faculty Adviser will verify the subject Registration details as per the curriculum requirement of the student and also ensure that student has paid the requisite registration fees.
6) After verification, Faculty Adviser will make the final submission of the subject registration of the student in the ERP (online submission) and sign the Registration Card.
7) After signature of Head of School, this will be sent to Academic Section.
8) Students who are availing bank loans and making payment through Demand Draft are required to submit a money receipt along with the Registration Card to their respective Faculty Adviser.

M.Tech. (2nd & 4th Semester) & M.Sc. (2nd & 4th Semester) :

Date: 3rd January 2018 (Wednesday), Time: 09:30 A.M. onwards

Venue: PDS Lab. (1st Floor), 1st Year Lab. Complex, Argul, IIT Bhubaneswar

1) Students who have cleared all the dues and paid the requisite Spring Semester (2017-18) fees are required to do their subject registration in ERP.
9) ERP access for subject registration will be available on **03.01.2018** from **9.30 A.M. to 12.00 Midnight.**
2) M.Tech. (2nd & 4th Semester) & M.Sc. (2nd & 4th Semester) students may use PDS Lab. (1st Floor), 1st Year Lab. Complex, Argul on **03.01.2018** from **9.30 A.M. to 5.30 P.M.** for subject registration purpose.
3) After registration of subjects in ERP, they have to take the printout (hard copy) of the Registration Card and sign it and submit the same to their respective Faculty Advisers on the day itself.
4) Faculty Adviser will verify the subject Registration Card as per the curriculum requirement of the student and also ensure that student has paid the requisite registration fees.
5) After verification, Faculty Adviser will make the final submission of the subject registration of the student in ERP (online submission) and sign the Registration Card.
6) After signature of Head of School, this will be sent to Academic Section.
7) Students who are availing bank loans and making payment through Demand Draft are required to submit a money receipt along with the Registration Card to their respective Faculty Adviser.

Date: 2nd January 2018, Venue: Respective School Office

1) Students have to clear all the dues (Hostel, Library etc.) before Spring semester registration 2017-18.
2) They are advised to deposit the requisite fees through online for Spring Semester 2017-18.
3) They have to submit the registration form (for course work) and semester progress report duly signed by Supervisor, Head of School and DAC in their respective School office along with online fee receipt.
4) School office is advised to verify and send the documents to the Academic Section within two days for further processing.

Click here for online payment
(a) **Institute Fee :** https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=381114

<div align="center">**OR**

https://eazypay.icicibank.com</div>

(b) **Hostel Mess Advance :** http://www.iitbbs.ac.in/hostel_payment.php

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For any query related to Payment issues please contact :

Institute Fees:
1) Mr. Bibhu Pradhan (Technical Officer, SBI regional branch)
   Ph: 9438688999
2) Chief Branch Manager (SBI)
   Ph: 9437559896
3) Accounts Section Ph: 0674-2576006
    Email: *fa.section@iitbbs.ac.in*

Hostel Mess Advance:

1) Ph: 033-40035104 (For query related to online payment)
2) Mr. Rajat Kumar Padhi Ph: 7064419244
3) Mahanadi Hall of Residence
   Ph: 7064419501

For query related to ERP please contact:

Mr. Chandra Vadde
Ph: 7064419604
Email: *eims@iitbbs.ac.in*