



INDIAN INSTITUTE OF TECHNOLOGY, BHUBANESWAR.

Office of the Warden

31/10/2017

NOTICE

It is hereby informed to all the students that the winter vacation will start from 30.11.2017 to 31.12.2017, therefore the regular mess will be closed on 02.12.2017 and the winter mess will be running from 03.12.2017 to 31.12.2017. Hence, those students who are staying in the hostel during winter vacation period must register their name in the hostel office before 28.11.2017. Late registration will not be entertained. The regular mess will reopen from 01.01.2018. The following regular practices/rules will be followed during the winter vacation mess.

1. All the students, who are staying in the hostel must avail the mess facility. **There is no such option available like staying in the hostel without availing mess.**
2. All the students staying in the hostel after 2.12.2017, must get their mess cards issued for the number of days they will be staying in the hostel during vacation from the respective hall office on or before 1.12.2017.
3. Without mess card no student will be allowed to take food in mess. However, any student found to be staying in hostel without getting a mess card issued at any time during 02.12.2017 to 01.01.2018, a mess bill for the whole vacation will be charged on him/her. To get the mess card issued is the sole responsibility of the student.
4. **All the students who are leaving the hostel should properly enter their departure and arrival dates and time in the hostel register, otherwise their full vacation mess bill will be charged. If somebody has already left the hostel without entering the required information, then the student should convey these details on or before 02.12.2017 by email to respective hostel office and send copy to hostel accountant.**
5. The mess is compulsory for all M-tech, M.Sc. and Ph.D. students as they have no vacations. However if any M-tech., M.Sc. or Ph.D. student does not want to stay in the hostel during the vacation, he/she should submit hostel leave application forwarded from his/her supervisor or PG/Ph.D. coordinator with the approval from head of the school. Leave application should be stamped by the school office. Otherwise no mess off will be entertained.

6. Minimum mess off period during this vacation is 7 days and needs to be intimated 2 days prior to the starting leave day by **submitting the mess card in Hall office**. However mess refund will be made as per the tender rule.
7. In winter mess the food charges will remain same, but there will be changes in menu providing mostly the basic items. Special items like ice cream/sweets, chicken/paneer may be cut from the menu in view of reduced students' strength. Food will be served in the respective hostels.

Mess advance deposited by the students was for autumn semester 2017 only. For winter vacation mess, the additional mess charge of Rs. 3200/- (Rupees Three thousand two hundred only) needs to be deposited by the students in the Syndicate Bank hostel account on or before 02.12.2017. Following are the payment options for any kind of dues and additional charges.

(a) Payment Portal:

http://www.iitbbs.ac.in/hostel_payment.php

(b) POS/Swapping Machine:

Student may pay Additional / Due Amount through swapping machine in hostel office, MHR using debit / credit card

(c) Through demand draft:

Students can pay Additional / Due Amount through Demand Draft issued by any Nationalized Bank in favor of "IIT Bhubaneswar Hostel Account" payable at Bhubaneswar.

Compulsory:

After completion of the Payment, Students will take a print out of payment success & submit in respective hostel office by writing Name & Roll no. on the payment receipt; **otherwise payment confirmation won't be considered.**

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