



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
Indian Institute of Technology Bhubaneswar

प्रायोजित अनुसंधान एवं औद्योगिक परामर्श
Sponsored Research and Industrial Consultancy (SRIC)

Recommendation for release of payment

Name of the Equipment/Instrument/Consumable etc.....
.....

PO Reference No. & Date:

1. Equipment has been received in good condition on (*date*):
(Documentary Proof i.e main gate entry in delivery challan/ invoice or any logistic dept. tracking details attached)
2. Equipment has been installed on (*date*)..... and working satisfactorily.
(Installation certificate attached)
3. Warranty Certificate has been received
4. Bill amount is same as Purchase Order
5. Stock Entry has been made at School/Department/Project Stock Register

(Strike out which is not applicable)

It is recommended to release the payment for supply of the above against the Bill / Invoice No
..... dated of Rs. to
M/s.....
.....

Signature

(PI/Co-PI/Indenter)