



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Certificate of Transfer of Charge

Certified that we have in the forenoon/afternoon of this day made over and received charge of the office of the

The Relieving Officer is joining on appointment/return from Leave/Deputation.
(Strikeout which is not applicable)

The Relieved Officer is relinquishing Charge on proceeding on Leave/Deputation/Resignation/Completion of tenure.
(Strikeout which is not applicable)

(Signature of the Relieved Officer)

Name:

Designation:

(Signature of the Relieving Officer)

Name:

Designation:

Bhubaneswar

Date:

Details of the balances, if any, for which responsibility is accepted by Officer receiving charge.

Books:

Stores.....

Permanent Advance:.....

Signature of the Relieved Officer

Signature of the Relieving Officer

To

Registrar (in original)

Copt to:

1. Deputy Registrar
2. Assistant Registrar (Estt.)
3. Secretary to Director

