



## **FORMAT FOR INSTITUTE FUNDED SEED GRANT PROPOSAL**

### **1. Background**

- 1.1 Description of problem
- 1.2 Review of work already done
- 1.3 Rational for taking up the project

### **2. Description od Proposal**

- 2.1 Objectives of the project (Brief and to the point)
- 2.2 Preliminary Investigations done (if any)
- 2.3 Innovative component of the project
- 2.4 Methodology detailing stepwise activities and sub-activities

### **3. Work Plan**

Phase-wise plan of action upto post project activities detailing time schedule. Milestone may clearly be indicated. PERT/ GANTT chart may be attached.

### **4. Output and Deliverables of the Project**

Attempt may be made to quantify output in measurable parameters.

### **5. Likely Impact (Please attempt to quantify)**

### **6. Parameters for monitoring effectiveness of project**

### **7. Suggested Post Project Activities**

### **8. Budget estimate (in Rupees): Summary\***

	<b>Heads of Expenditure</b>	<b>1<sup>st</sup> year</b>	<b>2<sup>nd</sup> year</b>	<b>Total</b>
<b>A</b>	<b>Recurring</b>			
1	Consumables			
2	Travel (with in India)			
3	Contingencies (up to 5%)			
<b>B</b>	<b>Non-Recurring (Permanent Equipment)</b>			
	Detailed break up			
<b>C</b>	<b>Grand Total (A+B)</b>			

\* Please provide brief justification for each head of expenditure.

\_\_\_\_\_  
Head of School

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Signature of PI

To  
Dean(R&D)