INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR
RESEARCH & DEVELOPMENT UNIT (R&D)

APPLICATION FORM FOR PERMISSION TO SPONSORED RESEARCH SCHOLAR/ PROJECT STAFF FOR ATTENDING CONFERENCE/ SYMPOSIUM/ WORKSHOP ETC. IN INDIA.

1. Name: Project Code:

2. School/ Centre: Roll No./ EC. :

3. Designation :

4. Name of the Conference/

   Seminar/ Symposium/ Workshop:

5. Place of visit :

6. Period of absence including journey time :

7. Supporting documents (Copy of abstract , Copy of acceptance for oral presentation, Copy of approval by Institute etc):

8. Mode of Travel :

9. Approximate estimate of the TA/DA & Registration Fee etc:

10. Advance requirement if any:

I do hereby convey that I will submit the bills within 15 days from the date of completion of the visit.

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Applicant

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Recommended / Not Recommended

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Supervisor/ Principal Investigator

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* Recommended / Not Recommended

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Head of the School

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Approved / Not Approved

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Dean (R&D)

*ForProject staff endorsement of the Head of the School / Centre is not necessary, unless he/she is enrolled in the MS / MSc. / M.Tech / Ph.D. programme.