



भारतीय प्रौद्योगिकी संस्थान भुवनेश्वर
INDIAN INSTITUTE OF TECHNOLOGY BHUBANESWAR

Details regarding the Registration of Ph.D. Fresher Candidates

Dear Candidate,

You have been PROVISIONALLY selected for admission into Ph.D. Programme 2016-17 at this Institute. You must report at the venue of registration along with your all original certificates, mark sheets and registration fees for confirmation of admission as per the schedule given below.

A. FOLLOWING SCHEDULED OF REPORTING AT INSTITUTE FOR REGISTRATION:

Date, time & Venue of registration	Date : 20th July 2016 (Wednesday) Time : 10:30 AM onwards Venue : 1st Year Laboratory Complex, Arugul Campus, IIT Bhubaneswar
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B. DETAILS OF FEE TO BE PAID BY INDIAN NATIONALS:

	<u>Institute Fee</u>	<u>Hostel Fee</u>	<u>Total Fee</u>
Institute Scholars	Rs. 26,700/- (GE/OBC)	Rs. 19,300/-	Rs. 46,000/- (GE/OBC) (Institute Fee: Rs. 26, 700/- + Hostel Fee : Rs. 19,300/-)
	Rs. 24,200/- (SC/ST)		Rs. 43,500/- (SC/ST) (Institute Fee: Rs. 24, 200/- + Hostel Fee : Rs. 19,300/-)
Sponsored Scholars	Rs. 26,200/- (GE/OBC/SC/ST)	Rs. 19,300/-	Rs. 45,500/- (GE/OBC/SC/ST) (Institute Fee: Rs. 26, 200/- + Hostel Fee : Rs. 19,300/-)
Through Joint M.Tech. & M.Sc. – Ph.D. of IIT Bhubaneswar	Rs.8,800/- (GE/OBC)	Rs. 19,300/-	Rs. 28,100/- (GE/OBC) (Institute Fee: Rs. 8, 800/- + Hostel Fee : Rs. 19,300/-)
	Rs. 6,300/- (SC/ST)		Rs. 25,600/- (SC/ST) (Institute Fee: Rs. 6, 300/- + Hostel Fee : Rs. 19,300/-)

C. MODE OF FEE PAYMENT:

1. On line Mode Click here for payment online payment.

<https://www.onlinesbi.com/prelogin/icollecthome.htm?corpID=381114>

2. Through Demand Draft (any Nationalized Bank)

Details are as follows:

For Institute Scholar:

Students has to deposit two separate bank drafts for **Rs. 26,700/- (General/OBC category)** or **Rs. 24,200/- (for SC/ST category)** drawn in favour of “Registrar IIT Bhubaneswar” and **Rs.19,300/-** drawn in favour of “IIT Bhubaneswar–Hostel Account” on any nationalized bank payable at Bhubaneswar. The fee structure and the amount are subject to change from time to time. The details of fees are given in the table overleaf.

Sl. No	Particulars	Amount (Rs.)	
		For General/OBC Category	For SC/ST Category
INSTITUTE FEES			
1.	First installment of Institute Fees (Non-refundable)	Rs.14,700/-	Rs. 12,200/-
2.	Caution Money Deposits (Refundable)	Rs.12,000/-	Rs. 12,000/-
Total		Rs. 26,700/-	Rs. 24,200/-
HOSTEL FEES			
1.	Hostel Overhead Charges	Rs. 7,300/-	Rs. 7,300/-
2.	Mess Charges	Rs. 12,000/-	Rs. 12,000/-
Total		Rs. 19,300/-	Rs. 19,300/-
GRAND TOTAL (Institute Fee + Hostel Fee)		Rs. 46,000/-	Rs. 43,500/-

For Sponsored/Project Scholar:

Students has to deposit two separate bank drafts for **Rs. 26,200/- (General/OBC/SC/ST category)** drawn in favour of “Registrar IIT Bhubaneswar” and **Rs.19,300/-** drawn in favour of “IIT Bhubaneswar–Hostel Account” on any nationalized bank payable at Bhubaneswar. The fee structure and the amount are subject to change from time to time. The details of fees are given in the table overleaf.

Sl. No	Particulars	Amount (Rs.)	
		For General/OBC Category	For SC/ST Category
INSTITUTE FEES			
1.	First installment of Institute Fees (Non-refundable)	Rs.14,200/-	Rs. 14,200/-
2.	Caution Money Deposits (Refundable)	Rs.12,000/-	Rs. 12,000/-
Total		Rs. 26,200/-	Rs. 26,200/-
HOSTEL FEES			
1.	Hostel Overhead Charges	Rs. 7,300/-	Rs. 7,300/-
2.	Mess Charges	Rs. 12,000/-	Rs. 12,000/-
Total		Rs. 19,300/-	Rs. 19,300/-
GRAND TOTAL (Institute Fee + Hostel Fee)		Rs. 45,500/-	Rs. 45,500/-

For Joint M.Tech – Ph.D. and Joint M.Sc.-Ph.D:

Students has to deposit **two separate bank drafts** for **Rs. 8,800/- (General/OBC category) or Rs. 6,300/- (for SC/ST category)** drawn in favour of “Registrar IIT Bhubaneswar” and **Rs.19,300/-** drawn in favour of “IIT Bhubaneswar-Hostel Account” on any nationalized bank **payable at Bhubaneswar**. The fee structure and the amount are subject to change from time to time. The details of fees are given in the table overleaf.

Sl. No	Particulars	Amount (Rs.)	
		For General/OBC Category	For SC/ST Category
INSTITUTE FEES			
1.	Institute Fees (Non-refundable)	Rs.8,800/-	Rs. 6,300/-
HOSTEL FEES			
1.	Hostel Overhead Charges	Rs. 7,300/-	Rs. 7,300/-
2.	Mess Charges	Rs. 12,000/-	Rs. 12,000/-
Total		Rs. 19,300/-	Rs. 19,300/-
GRAND TOTAL (Institute Fee + Hostel Fee)		Rs. 28,100/-	Rs. 25,600/-

D. DOCUMENT TO BE SUBMITTED AT THE TIME OF REGISTRATION:

- a) Admission Offer Letter.
- b) Bio data Form (**Annexure I**)
- c) Updated Curriculum Vitae.
- d) Guardian’s Declaration and Student’s undertaking forms (**Annexure II**).
- e) One sets of photocopies of Certificates and mark-sheets of all relevant preceding examination (starting from Matriculation onwards) and submit a self attested copies of the same along with the respective originals for verification.
- f) Candidates, whose qualifying examination results and certificates are not available, are required to provide Provisional Certificate or a course completion certificate duly signed by the Head of the College/Department (in lieu of provisional certificate) to that effect from the concerned Institution
- g) GATE/UGC/CSIR-NET (JRF)/INSPIRE etc.. (Fellowship) qualifying document (if applicable) in original along with one sets of photocopies
- h) Sponsorship Certificate (if applicable) (**Annexure III**)
- i) Physically Disabled Certificate as per the Govt. of India latest format (for PwD category students) (if applicable).
- j) Release/Resignation acceptance letter/order from the present employer (if you are in employment).
- k) Caste certificate (if applicable) issued by a competent authority. OBC (with Non-Creamy Layer/Minority status and SC or St Community certificate as per the Govt. of India latest format).
- l) Appointment letter and joining report in Project (if applicable).
- m) Medical Certificate of Fitness form a registered Medical Practitioner (**Annexure IV**).
- n) All Health Examination Certificates

- o) Certificate from the Project Co-ordinator (if applicable) **(Annexure V)**
- p) Proof of adhara linked bank passbook xerox with account details for release of fellowship (if not possessed, submit an undertaking to provide the same by next 3 months) **(Annexure - VI)**
- q) 4 sets of recent colour Passport size photograph (You have to required to write your name on the back side of each photographs)
- r) Fee Deposit Slip (If paid online) or two separate demand drafts
 - a) Institute fee b) Hostel fee

E. IMPORTANT POINTS

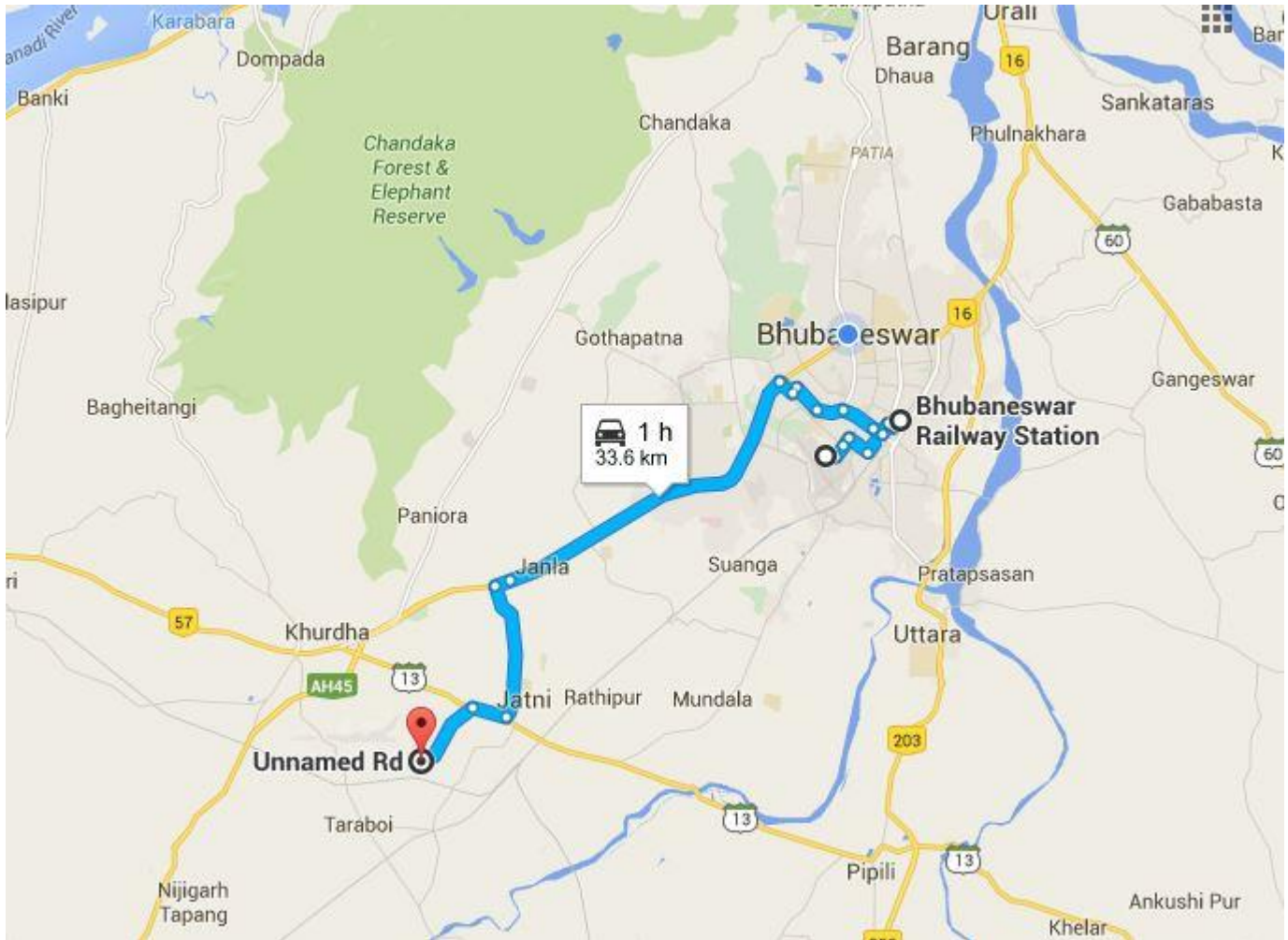
1. Students are expected to arrive before the scheduled day of the registration.
2. Students are requested to carry their Offer Letter at hand so that their identity can be verified easily and they can be sent to the hostel or Institute for further registration process.
3. **The Ph.D. (Freshers) Registration will be held in the Permanent Campus at Arugul. Hostel room will be allotted on the same day.**
4. There are limited accommodation will be available in the staff quarters/Guest House on a payment basis where Parents or Guardians can stay. They have to share the room with other guests.
5. We strongly discourage parents/guardians from staying back beyond the first day. Counselling Service Team will guide and help the students throughout their stay in IIT Bhubaneswar.
6. Students coming by rail may get down at **Khurda Road Railway Station (6km Approx) or Bhubaneswar (32km Approx).** **At both the stations, our student volunteers will be available in Platform No. 1 to guide the fresher's.** Institute buses will be available in every 3 hrs from Bhubaneswar Railway Station and every 1 hours from Khurda Road Railway Station from July 19th to July 20th to take them to the hostel/venue (Arugul). **Those coming by flight can directly reach the venue.** Institute buses will also run from Toshali Bhawan /Samantapuri campus to Permanent Campus at Arugul. Our student volunteers will be in touch with the new students before their arrival.
7. The registration would be done in the following steps:
 - a) *Upon arrival, students will be taken to the hostel. They will be allotted their respective rooms and are allowed to move in.*
 - b) *On the day of registration, buses will ply to the Registration Venue (Lab Complex, Arugul Campus) where students will complete their registration process*
8. Students are requested to bring their own mattresses, pillows, bed sheets and curtains. (Provision will also be made for purchasing the above required items in the hostel itself).

NOTE: Students are requested to give information about their arrival details through email before the scheduled date for registration to counselling@iitbbs.ac.in or estiitbbs15@gmail.com. For any queries or information, please email at the aforementioned email id.

How to Reach IIT Bhubaneswar

The Ph.D. (Freshers) registration will be held in Permanent Campus, Arugul

Map for Arugul Campus from Bhubaneswar Railway Station





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शैक्षणिक अनुभाग/Academic Section

(Regular/Sponsored/Project)
STUDENT BIO-DATA (Ph.D.)

Photograph

PERSONAL INFORMATION

Full Name in Block Letters : (As per High School /10thstandard certificate)		Roll. No.	
Sex: M <input type="checkbox"/> F <input type="checkbox"/>	Date of Birth :	Date :	Month :
Father's Name :			
Mother's Name:			
Guardian's Name :			
Father's / Guardian's monthly income :			
Mailing Address :			
E-mail Address :			
Permanent Address :			
E-mail Address			
Current place of stay(If permitted to stay outside):			
Telephone No/ Mob. No:		Police Station :	
Height (cms) :		Nationality :	
Weight (Kgs.) :		Caste:	
Marital Status:		Religion:	
Country belonging to :		State of Domicile:	
Blood Group :		I.D. Mark :	
Mother Tongue :		I.D. Card No:	
Cat. (Gen/OBC/ SC / ST) :		Bank A/c No:	
Hostel /Out side:		Passport No:	

Educational Information:

Sl.No.	Examination Passed	Board/University	Year of Passing	Division/Class	%Marks/CGPA /Equivalent

Job Experience

Organization	Place	From	To	Nature of work	Responsibility

Declaration

I hereby declared that all the facts given here are true to my knowledge.

Signature of the Student

Date :.....



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UNDERTAKING
 (For the Institute Scholar)

[TO BE COMPLETED, SIGNED AND FURNISHED TO THE ACADEMIC SECTION BEFORE RELEASE OF 1ST INSTALMENT OF TEACHING / RESEARCH ASSISTANTSHIP]

I, Sri/Smt./Ms. _____
 a candidate admitted to the Ph. D. Programme of the Institute in the School of _____ in the Session _____ hereby undertake that

- i) I shall not leave the Research Programme from the Institute before the work is completed and the Ph. D. Thesis is prepared, or I am officially permitted by the Institute under the provision of the Regulations to take withdrawal for submission of thesis from outside.
- ii) I hereby declare that I have not drawn any Research Scholarship / Assistantship from any other Institution.

COUNTERSIGNED

 Signature of the Scholar

 Date

 Signature of Supervisor

 Signature of HOS

 FULL ADDRESS (PERMANENT)

 FULL ADDRESS (PRESENT)



Undertaking from the Students

I, Mr./Ms. _____ Program: _____

_____ School : _____

student of Indian Institute of Technology Bhubaneswar do hereby undertake on this day _____

month _____ year _____ the following:

1. I shall abide by the admissible rules and regulations of IIT Bhubaneswar and follow the code of conduct for students. I acknowledge that the Institute has the authority for taking disciplinary action on me for non-compliance of the same.
2. That I have read and understood the directives of the Hon'ble Supreme Court of India on anti ragging.
3. That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of Law. I understand that, in case I am involved in ragging, the case will be reported to the police and the law will take its own course and I will be summarily expelled from the institute.
4. That I have not been found or charged for my involvement in any kind of ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the Institute if the above statement is found to be untrue or the facts are concealed, at any stage in future.
5. That I shall not resort to ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Government of India and the Institute authorities for the purpose from time to time.
6. I understand that as per rules and resolution of the Institute, I will not be permitted to possess or use any motorized vehicle inside the Institute campus, unless I am permitted to do so by a written authorization from the Dean (Students' Affairs).
7. I also declare that I am not suffering from any serious contagious ailment including psychology related symptoms.

Date :

Signature of the Candidate

I hereby fully endorse the undertaking made by my child I ward.

Signature of Mother/ Father and or Guardian

Witness



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DECLARATION BY PARENT/ GUARDIAN

Sharing of Students Academic Performance

I,,(Mother / Father / Guardian) of
Roll No: here by fully endorse that the student's semester Academic Performance
can be shared with me. I will assure you that I will periodically meet the Faculty Adviser and Head
of School to discuss about the performance of my ward.

Place :

Signature of parent / Guardian

Date :

(Name in Full:

Contact No:



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DECLARATION BY THE STUDENT

Anti-Plagiarism Policy

Plagiarism is the act of using others' ideas and words without clearly acknowledging the source of that information directly. It is of vital issue, therefore, that the source (whether printed or electronic) of an idea employed in one's own written work be acknowledged. If this is not done in one's reports and other authoring works, then the author is guilty of plagiarism. Therefore,

I,, Roll No.....do hereby declare that I will abide by the Anti-Plagiarism Policy stated above.

Place :

Signature of Student

Date :



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DECLARATION BY THE STUDENT

Use of Internet only for Academic Purpose

I,, Roll No.....do hereby declare that I will use the internet facility provided by the Institute for Academic purposes only. I will never misuse it for any other purposes.

Place :

Signature of Student

Date :



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SPONSORSHIP CERTIFICATE

(This certificate must be furnished by a sponsored candidate at the time of joining a programme.)

Certified that Mr. / Ms. _____ an applicant selected for admission to the Post-graduate / Research (Ph.D.) programme in the Department / Centre / School _____ of the Indian Institute of Technology, Bhubaneswar -751 013 in the Autumn (July) / Spring (January) Semester of the session 20_____ to 20_____ is employed with our organization named _____ and that he / she has been sponsored by us for undergoing the programme ; the followings are the relevant particulars, concerning him / her ;

(1) Date of joining the organization: _____

(2) Nature of appointment: (a) Permanent (b) Temporary for _____ years,

OR (c) Contract, valid up to _____

(3) Present Designation _____ Nature of duty _____

(4) Present place of posting _____

(5) Period of sponsorship granted, from _____ to _____

(6) Date of being relieved of duties to join the programme in the Institute _____

(7) Total period of leave granted by the organization _____ Year _____ Months _____ Days for undergoing the programme (Residential requirement)

(8) Kind of leave granted:

(a)	With full pay	from		to	
(b)	With half-pay	from		to	
(c)	Without pay	from		to	

(9) In the case of candidates who intend to apply, after enrolment in the Institute, for permission to work externally at the place of employment whether :-

(a) Are the necessary research facilities are available in the organization YES _____ NO _____

(PTO)

(b) The organization agrees to provide him / her those facilities _____

(c) Name & Designation of the expert in the organization who can partly guide the research work.

In such a case a brief bio-data should be attached _____

Certified further that his / her services with the Organization will be retained during the period he / she carries out the studies / research work at IIT, Bhubaneswar and on completion thereof he /she will be accepted for joining back. It has been noted that for the sponsored students / scholars the Institute does not have any financial commitment whatsoever and all necessary expenses for his / her stay and study/ work there be borne by (a) himself / herself, **OR** (b) the Organization, **OR** (c) partly by himself /herself and partly by the Organization.

In the event of there being any outstanding dues in the Institute on his / her account we agree to arrange for the recovery thereof.

Date _____

Signature of Competent Authority _____

Full Name : _____

Designation : _____

Official Stamp : _____

N.B.: Please strike out the items not applicable. All the fields must be filled in otherwise the Sponsorship Certificate will not be accepted.



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MEDICAL EXAMINATION REPORT

(To be issued by a Registered Medical Practitioner with minimum MBBS qualification)

General Expectations

Candidates should have good general physique, In particular,

- a) Chest Measurement should not be less than 70cm, with satisfactory limits of expansion and contraction.
- b) Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye.
- c) Hearing should be normal.
- d) Heart and lungs should not have any abnormality and there should be no history of mental illness or epileptics fits.

PERSONAL HISTORY

1. Name _____
 (IN BLOCK LETTERS)

2. Roll No. _____

3. Parent/Guardian's Name _____

4. Date of Birth Date _____ Month _____ Year _____

5. Gender (Put the tick mark) Male Female Transgender

6. Identification mark on the body, if any (This can be a mole, scar or birthmark)

7. Major illness/operation, if any (specify nature of illness/operation)

Date: _____

Signature of the candidate

MEDICAL CERTIFICATE**(The following are to be filled by the Medical Officer conducting the medical examination)**

1. Height _____ cm 2. Weight _____ kg
3. Past History of (a) Mental Disease _____
(b) Epileptic Fit _____
4. Chest (a) Inspiration _____ cm (b) Expiration _____ cm
5. Hearing _____ 6. Nervous System _____
7. Respiratory System _____
8. Heart (a) Sound _____ (b) Murmur _____
9. Abdomen (a) Liver _____ (b) Spleen _____ (c) Mass _____
10. (a) Hernia _____ (b) Hydrocele _____

The following test reports are required to be enclosed during medical examination

1. ECG _____ 2. HBS Ag _____
3. FBS _____ 4. PPBS _____
5. HIV (I&II) _____ 6. Hb% _____
7. Chest X ray (AP) _____ 8. Blood Group _____
9. Vision with or without glasses
(a) Right Eye _____ (b) Left Eye _____
(c) Colour Blindness _____ (d) Unioocular Vision _____
10. Any other defects _____

CERTIFIED that Mr./Ms. _____ Son/daughter of Mr./Ms. _____

- (a) Fulfils the prescribed standard physical fitness and is FIT for admission to the academic programme.
- (b) Does not fulfil the prescribed standard of physical fitness and is UNFIT / temporarily unfit for admission due to the following defects _____

Signature of the Medical Officer**Date** _____**Full Name** _____**Medical Registration No.** _____**Official Seal of the Doctor**



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CERTIFICATE FROM THE PROJECT PRINCIPAL INVESTIGATOR

[To be submitted at the time of admission into Ph.D. Programme]

- 1) This is to certify that Mr./Ms. _____ is working in the
 project code _____ entitled _____

 since _____ as _____.
- 2) The actual duration of the project is up to _____.
- 3) The remaining duration of the Project is _____.

Date:

Signature and name of the Project Principal Investigator

School of _____

Countersigned:

Date:

Dean (Research and Development) _____

N.B.: The remaining tenure of the fellowship in the sponsored project counting from the date of admission into the Ph.D. Programme must be at least two years.

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BANK DETAILS

Name of the Student		
Roll No.		
Name of the Programme		
Account No.	:	
Name of the Account Holder	:	
Name of the Bank	:	
Name of the Branch	:	
Branch Code	:	
IFSC Code	:	
MICR Code	:	
Aadhar No.	:	

- Encl: 1. Bank Passbook Xerox Copy**
2. Aadhar Card Xerox Copy

Signature of the Student with date

N.B. Bank account details should be Aadhar based