

## **Revised SOP is effective from 06.03.2022 to 31.03.2022**

1. Conditions for general relaxations: The revised SOP relaxation is for the all the member who are fully vaccinated. It is required for any unvaccinated person to inform Covid Nodal Officer ([covidgrievance@iitbbs.ac.in](mailto:covidgrievance@iitbbs.ac.in)) and Medical Officer ([moic@iitbbs.ac.in](mailto:moic@iitbbs.ac.in)) - about the vaccination status (if not vaccinated) with the reason for the same.
2. All the members need to follow covid appropriate behavior all the time in the campus. This requires - maintaining social distancing and wearing masks at all the times and all places. Defaulters will have to pay a penalty of Rs. 500/-, which would double during the second time. ASO and other security personnel are authorized to identify and inform the COVID Nodal Officer.
3. Anyone found Covid Positive need to be in isolation for 7 (seven) days and report to medical unit on 8<sup>th</sup> day if no influenza like symptoms present during 5<sup>th</sup>/6<sup>th</sup>/7<sup>th</sup> days from the day of positive report. They should follow the guidelines given by the medical unit.
4. The Guesthouse maybe opened for the academic visitors and family of students, faculty and staff members (including relatives and guests) with a condition of following strict covid appropriate behavior. Only the fully vaccinated (and completed 15 days after the of 2<sup>nd</sup> vaccination) are allowed to stay in the guest house. The vaccination certificate needs to be provided at the time of booking.
5. Faculty, Staff and official visitors and their family members (including relatives and guests): No quarantine or isolation is required when returned from official or personal trips (visiting any place in India/abroad). However, if any influenza symptoms arise, the concerned members must visit (at earliest possible) the medical unit and take appropriate steps as suggested by the Institute Medical Doctors. This is applicable to only fully vaccinated members (double vaccination and 15 days after the completion of 2<sup>nd</sup> vaccination).
6. Students:
  - a. All the students residing in the campus can visit Jatni or/and Bhubaneswar – twice a week during the Saturday/Sunday/any official holiday and these students must return to Institute before 8:00 PM on the same day. The students can go to outside the Institute with their parents/guardians and must return to the respective hall of residence (hostels) within 48 hours. Details on the implementation of the above will be taken care by the Warden Council.
  - b. All the students going out to Jatni/Bhubaneswar for *personal work* must submit consent letter from their parents/guardian, before they ask for gate pass. The consent letter (a scanned letter addressing the Warden of the hostel to be submitted as an attachment to the respective hostel office) by their parents stating that they do not

have any objection and take the full responsibility of their ward for going out of the campus. The consent letter needed to be submitted to the hostel office 24 hours before the planned visits.

- c. Students/Research Scholars/Postdoctoral scholars/Project staff planning to visit various Institutes on official trip need to get recommendation from his/her faculty advisor, and HoS approval. Based on these, the hostel office can issue a gate pass.
- d. In case of medical emergency, based on the Institute Doctors recommendation, the respective office of hall of residence can issue a gate pass. No quarantine or isolation required for all the students falling in the category of (a) – (d). However, if any student is found to be symptomatic (related to Covid symptoms), they must inform the medical unit immediately.
- e. Parents/legal guardians of wards are allowed inside the campus. The parents can visit the respective hostels and meet their wards in common areas only and warden office to coordinate the same. The visitors must maintain Covid appropriate behavior. Only fully vaccinated (double vaccination and 15 days after the completion of 2nd vaccination) members are allowed inside the campus (proof should be shown at the main gate).
- f. The students reporting covid positive, will be isolated for 7 (seven) days. The student can report to the medical unit on 8<sup>th</sup> day of (from the date of Covid positive report) for medical screening if no influenza like symptoms are present during 5<sup>th</sup>/6<sup>th</sup>/7<sup>th</sup> days from the day of positive report. No quarantine/isolation for the students staying in the same floor and close contacts. However, if the close contacts develop any symptoms, the person then will be isolated from the hostel and suggested to go for Covid test.

g. Returning students from their trips:

All the students staying out side (including the 2<sup>nd</sup> year B.Tech Students) who have gone on either personal or official trips are expected to be back in campus by 2<sup>nd</sup> week of April 2022 as the end semester examination starts in the last week of April 2022. Warden Council will make plan and schedule for the return slots. Any student who returns back to campus after a leave, need to have a RTPCR negative report taken within 72 hours and would be placed under quarantine for 3 days (he/she will be housed in isolated rooms and will not be mixed with students in the campus).

- 7. Food supply/E-commerce agents maybe allowed inside the campus for the delivery. Deliver of items at the Hostel will be only at the entrance of the hostel and in presence of security members. All the packets will be screened at the main gate. Only fully vaccinated (double vaccination and 15 days after the completion of 2nd vaccination) members are allowed inside the campus. They are required to show the proof of vaccination at the main gate.

**8. For Construction Companies:**

**A. Personnel of PMCs & Construction agencies-**

- (i) Office staff, technicians, Officers and commercial vendors from Bhubaneswar-Cuttack-Khorda region or outside this region are allowed if they are fully vaccinated (double vaccination and 15 days after the completion of 2nd vaccination) and wear N-95 masks. They are required to show the proof of vaccination at the main gate.
- (ii) Construction workers from within or outside Odisha region will be allowed into the campus, after two doses of vaccination and have completed 2 weeks of time span. They are required to show the proof of vaccination at the main gate.

**9. Material Transport/Commercial vehicles**

Commercial Vehicles are allowed inside the campus with proper security/screening check at the main gate. The drivers need to stay in the vehicle only. Only fully vaccinated (double vaccination and 15 days after the completion of 2nd vaccination) members are allowed inside the campus. They are required to show the proof of vaccination at the main gate.