

CHECKLIST FOR SCHOLAR LOAN

- Duly filled application form
- Duly filled opinion statement format
- Affidavit in banks standard format

I) Student-applicant:

- Proof of Identity (Any one): PAN/ Passport/ Driver's License/ Voter ID card
- Proof of Residence/ Address (Any one): Recent copy of Telephone Bill/ Electricity Bill/Water Bill or copy of Passport/ Driving License/ Aadhaar Card
- Academic Records:
 - 10th Result
 - 12th Result
 - Entrance Exam Result through which admission is being taken (e.g. JEE)
- Proof of admission: Offer Letter or Admission Letter from the Institution.
- Statement of cost of study/ Schedule of expenses
- If any previous loan from other Banks/Lenders, then Loan A/C statement for last 1 year

II) Co-applicant::

- Proof of Identity (Any one): PAN/ Passport/ Driver's License/ Voter ID card
- Proof of Residence/ Address (Any one): Recent copy of Telephone Bill/ Electricity Bill/Water Bill/ Piped Gas Bill or copy of Passport/ Driving License/ Aadhaar Card
- If any previous loan from other Banks/Lenders, then Loan A/C statement for last 1 year

III) Income Proof for Salaried Co-applicant/ Guarantor:

- Salary Slip or Salary Certificate of last 3 months
- Copy of Form 16 for last 2 years or copy of IT Returns for last 2 financial years, acknowledged by IT Dept.
- Bank account statement for last 6 months (of Salary Account)

IV) Income Proof for Self-employed Co-applicant/ Guarantor:

- Business address proof (If applicable)
- IT returns for last 2 years (if IT payee)
- TDS Certificate (Form 16A, if applicable)
- Certificate of qualification (for C.A./ Doctor and other professionals)
- Bank account statement for last 6 months

Note: **All documents should be self-attested.**

CHECKLIST FOR OPENING SAVINGS BANK A/C

- AADHAR CARD COPY
- PAN CARD COPY (If not available, you can apply for PAN and submit later)
- 2 Passport size Photo

Contact : Raghunath Gajendra

Branch Manager , IIT Bhubaneswar (Argul) Branch

Mob : 9668352462 /9437556987

Email : raghunath.gajendra@sbi.co.in

sbi.61223@sbi.co.in