



Indian Institute of Technology Bhubaneswar
Bhubaneswar -751 013
www.iitbbs.ac.in


No.F. 13-3/2010-BOG
April 1, 2010

ORDER

Subject:- Signing of Cheque and Bank Advice of the Institute.

The undersigned is directed to convey that the Board of Governors of the Institute in its 3rd Meeting held on 4th March 2010, as recommended by the Finance Committee of the Institute in its 2nd Meeting held on 4th March 2010 vide its Agenda Item No. FC.2-23, has approved that all bills and cheques up to Rs.5000/- would be signed by the Asst. Registrar (Accounts) while amount above Rs.5000/- would be signed by AR (Accounts) and Registrar. In the absence of Registrar or AR (Accounts) the Deputy Director/ Dean (Admin) would be a co-signatory.

FC further approved that up to Rs 5000/- the AR (Finance & Accounts) would be the Drawing and Disbursing Officer while above Rs 5000/- Registrar would be the Drawing and Disbursing Officer.


(B K RAY)
Registrar &
Secretary, BOG

Copy to:-

1. All Deans / Heads of Schools /PICs
2. All faculty in the Institute
3. All Officers & Staff in the Institute
4. Secretary to the Director
5. Central Library / Institute & Hostel Notice Board.
6. The Secretary, IIT Council, Shastri Bhavan, New Delhi.
7. Guard File (BOG/FC)



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No.F. 13-3/2010-BOG
April 1, 2010

ORDER

Subject:- Delegation of Financial Powers in the Institute

The undersigned is directed to convey that the Board of Governors of the Institute in its 3rd Meeting held on 4th March 2010, as recommended by the Finance Committee of the Institute in its 2nd Meeting held on 4th March 2010 vide its Agenda Item No. FC.2-25 has approved the delegation of financial powers to **Deans /Heads/ Registrar to incur an expenditure up to Rs.25,000/- per occasion** subject to approved budget allocation for the respective School or Department. The expenditure would be incurred subject to following prescribed purchase procedures and other codal formalities. This would be effective from 1-4-2010.

(B K RAY)
Registrar &
Secretary, BOG

Copy to:-

1. All Deans / Heads of Schools /PICs
2. All faculty in the Institute
3. All Officers & Staff in the Institute
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5. Central Library / Institute & Hostel Notice Board.
6. The Secretary, IIT Council, Shastri Bhavan, New Delhi.
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No.F. 13-3/2010-BOG
April 1, 2010

ORDER

Subject:- Grant of Relocation Charges to the Faculty and Group-A Officers of the Institute.

The undersigned is directed to convey that the Board of Governors of the Institute in its 3rd Meeting held on 4th March 2010, as recommended by the Finance Committee of the Institute in its 2nd Meeting held on 4th March 2010 vide its Agenda Item No. FC.2-13, has approved that the faculty and Group-A Officers having Grade Pay Rs.5400/- and above joining in the Institute for the first time on regular basis shall be reimbursed expenditure on account of relocation in the similar manner as applicable to the employees of the Central Govt. under the transfer subject to a financial ceiling of Rs.90,000/-.


(B K RAY)
Registrar &
Secretary, BOG

Copy to:-

1. All Deans / Heads of Schools /PICs
2. All faculty in the Institute
3. All Officers & Staff in the Institute
4. Secretary to the Director
5. Central Library / Institute & Hostel Notice Board.
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No.F. 13-3/2010-BOG
April 1, 2010


ORDER NO.2/2010

Subject:- Enhance of Telephone Allowance to Faculty

The undersigned is directed to convey that the Board of Governors of the Institute in its 3rd Meeting held on 4th March 2010, as recommended by the Finance Committee of the Institute in its 2nd Meeting held on 4th March 2010 vide its Agenda Item No. FC.2-21 has approved the raising of ceiling on account of residential telephone, mobile phone and broad band facility at the residence of faculty as per the details given below.

1. Professors - Rs. 2000/- per month
2. Associate Professors - Rs. 1750/- per month
3. Asst. Professors - Rs.1500/- per month

As far as Deans are concerned the monthly ceiling would continue to be Rs.3,000/- per month. The additional expenditure beyond Rs.750/- shall be met out of the Professional Development Allowance in respect of each faculty. This would be effective from 1-4-2010.


(B K RAY)
Registrar &
Secretary, BOG

Copy to:-

1. AR (F&A) for necessary action
2. All Deans / Heads of Schools /PICs
3. All faculty in the Institute
4. All Officers & Staff in the Institute
5. Secretary to the Director
6. Central Library / Institute & Hostel Notice Board.
7. The Secretary, IIT Council, Shastri Bhavan, New Delhi.
8. Guard File (BOG/FC)



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No.F. 13-3/2010-BOG
April 1, 2010

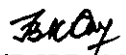
ORDER NO.3/2010

Subject:- Manner of Utilization of Professional Development Allowance of Rs.3 lakhs in a block period of 3 years.

The undersigned is directed to convey that the Board of Governors of the Institute in its 3rd Meeting held on 4th March 2010, as recommended by the Finance Committee of the Institute in its 2nd Meeting held on 4th March 2010 vide its Agenda Item No. **FC.2-20** has approved the manner of utilization in respect of Professional Development Allowance on reimbursable basis by faculty of the Institute as per details given below.

1. TA/DA on National and International Conferences including visa charges, registration charges and other incidental like telephone and travel from airport to the destination and back.
2. Annual Book Grant of Rs.5,000/-
3. 75% of the cost of reimbursement of Membership of one International and one National Professional Societies.
4. Miscellaneous contingency expenditure computer peripherals / stationery.

The block year for the purpose of PDA would be calendar year like LTC from 1-1-2009 and Financial ceiling on account of expenditure would be Rs.1 lakh per month. The above facility would be effective from 1-1-2010.


(B K RAY)
Registrar &
Secretary, BOG

Copy to:-

1. AR (F&A) for necessary action
2. All Deans / Heads of Schools /PICs
3. All faculty in the Institute
4. All Officers & Staff in the Institute
5. Secretary to the Director
6. Central Library / Institute & Hostel Notice Board.
7. The Secretary, IIT Council, Shastri Bhavan, New Delhi.
8. Guard File (BOG/FC)



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No.F. 13-3/2010-BOG
April 19, 2010


CORRIGENDUM

ORDER NO.3/2010

Subject:- Manner of Utilization of Professional Development Allowance of Rs.3 lakhs in a block period of 3 years.

In partial modification to Order No.3/2010 dated 01.04.2010 please read the last para as under:

“The block year for the purpose of PDA would be calendar year like LTC from 1-1-2009 and Financial ceiling on account of expenditure would be **Rs.1 lakh per annum**. The above facility would be effective from 1-1-2010.”


(O. P. Srivastava)
Acting Registrar

Copy to:-

1. AR (F&A) for necessary action
2. All Deans / Heads of Schools /PICs
3. All faculty in the Institute
4. All Officers & Staff in the Institute
5. Secretary to the Director
6. Central Library / Institute & Hostel Notice Board.
7. The Secretary, IIT Council, Shastri Bhavan, New Delhi.
8. Guard file (BOG/PC)
9. Notice Board.



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No.F.13-3/2010-BOG
April 1, 2010


ORDER NO.4/2010

Sub: Fixation of Pay in respect of Asst. Professor on contract.

The undersigned is directed to convey that the Board of Governors of the Institute in its 3rd Meeting held on 4th March 2010, as recommended by the Finance Committee of the Institute in its 2nd Meeting held on 4th March 2010 vide its Agenda Item No. FC.2-10(ii) has approved the grant of pay of Rs.30000/- in the Pay Band PB-3 (Rs.15600 - 39600/-) with an Academic Grade Pay of Rs.8000/- in respect of the following two faculty purely as a personal measure with effect from the date mentioned against their names.

1. Dr. Debolina Ghosh, - 13.07.2009
Asst. Professor on contract
School of Electrical Sciences
2. Dr. Rajan Jha, - 15.07.2009
Asst. Prof. on contract
School of Basic Science

However, the benefits counting of services as a Regular Asst. Professor including the refixation of pay shall be done with effect from the date of completion of 3 years of experience in Teaching / Research excluding the period spent on acquiring Ph.D after obtaining Master's Degree by the above faculty.


(B K RAY)
Registrar &
Secretary, BOG

Copy to:-

1. Faculty concerned
2. AR (A&E) / AR (F&A) for necessary action
3. Personal Files of the Faculty concerned
4. Dean (Admn) / Dean (Faculty)
5. Secretary to the Director
6. Secretary to the Registrar
7. Establishment Section




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No.F.13-3/2010-BOG
April 1, 2010

ORDER N O.5/2010

Sub: Appointment of Prof. S. C. De Sarkar as a Professor in the Institute on Re-employment basis.

The undersigned is directed to convey that the Board of Governors of the Institute in its 3rd Meeting held on 4th March 2010, vide its Agenda Item No. **BOG.3-12** has approved the appointment of Professor S. C. De Sarkar, a retired Professor of IIT Kharagpur, as a Professor in the School of Electrical Sciences of the Institute on re-employment basis. His appointment shall be initially for a period of one year which would be subject to renewal on a year to year basis. Pay fixation and other terms and conditions of his service shall be regulated in accordance with the instructions issued by the Govt. of India from time to time regarding re-employment of faculty till the age of 70 years.


(B K RAY)
Registrar &
Secretary, BOG

Copy to:-

1. Prof. S. C. De Sarkar, School of Electrical Sciences
2. Dean (Admn & Planning)
3. AR (A&E) / AR (F&A) for necessary action
4. Personal File of the Faculty concerned
5. Secretary to the Director
6. Secretary to the Registrar
7. Establishment Section